

# **CHARTHAM PARISH COUNCIL**

## **MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30 P.M. ON TUESDAY 13<sup>th</sup> APRIL 2010 AT THE VILLAGE HALL, STATION ROAD, CHARTHAM, NR CANTERBURY, KENT, CT4 7JA.**

### **Present:**

Cllr. J. Jeffries  
Cllr. C. Manning  
Cllr. G. Hoare  
Cllr. M. Goff  
Cllr. D. Weatherall

Cllr. P. Graveson  
Cllr. A. Frost  
Cllr. R. Doyle CCC  
Cllr. D. Thompson  
Mr. P. Hornibrook – Clerk

### **(1) APOLOGIES FOR ABSENCE**

Cllr. A. Dawes – Chairman, Cllr. D. Butcher, Cllr. S. Dungay.

### **(2) CONFIRMATION OF MINUTES**

Resolution: To confirm minutes of meeting held on 9<sup>th</sup> March 2010 (previously circulated).

Proposed by: Cllr. Jeffries and Seconded by: Cllr. Frost.

Cllr. Doyle CCC reported that under ‘Correspondence’ Item 3, in last month’s minutes it was noted that she took a document for perusal. This was in fact incorrect.

### **(3) COUNCIL: a) Declaration of any member’s interest in agenda items.**

None were noted.

#### **b) Any change in declaration of member’s interest.**

No changes in member’s interests were noted.

### **(4) MATTERS ARISING**

The Clerk noted receipt of a £3,000 KCC Grant from KCC Cllr. John Simmonds towards the tarmacing of the cemetery car park.

The Clerk also reported that we are awaiting receipt of further KCC Grants including £3,000 towards the running of the ‘Canterbury Early Years Project - Mother & Toddler’ group and another £2,500 towards Sports Equipment at the new Sports Pavilion.

It was reported that we had still not received a formal response from CCC regarding the proposed closure of the public toilets on the Memorial playing field. Cllr. Doyle reported that the Legal Department at CCC are currently dealing with the matter and that we should receive a reply in due course.

**(5) TO RECEIVE AND CONSIDER CORRESPONDENCE**

**(A folder of correspondence was available for all Councillors to view the correspondence and make comment on)**

The following issues were raised for discussion:

- Item 1: Oast to Coast Magazine – Spring 2010. A copy was available for all members to read.
- Item 2: Ashford Borough Council – The Gypsy, Traveller and travelling Showpeople Development Plan Document – Comments were requested by 22<sup>nd</sup> April 2010. Cllr. Thompson noted details to all members.
- Item 3: CPRE – Kent Voice Magazine – Spring 2010. A copy was available for all members to read.
- Item 4: CCC – Development Control Committee – Agenda – Tuesday 30<sup>th</sup> March 2010. A copy was available for all members to read.
- Item 5: South East Water – New Water Main to secure supplies for East Kent. Details were available for all members to view.
- Item 6: Swale Borough Council – Gypsy and Traveller Corporate Policy Site Assessment Consultation 2010. . Details were available for all members to view.

**(6) TO RECEIVE AND CONSIDER REPORTS & MINUTES OF COMMITTEES**

**(a) Finance and General Purposes Committee:**

A resolution that orders for payment as shown in attached schedules was agreed unanimously. They were signed by Cllr. Goff and Cllr. Jeffries.

The Clerk reported that he had reconciled the last quarter's accounts with the Parish Council Accountant and that all the folios and bank statements have now been taken to prepare the end of year accounts.

The Clerk noted problems with our main Lloyds TSB account, reporting that they had lost the original 'Change of Signatory Form' that was completed recently. It also appears that Lloyds TSB has lost the signatory details for Cllrs. Goff, Dungay and Thompson and that ex Cllrs. Barlow and D. Frost are still registered. The Clerk is arranging the completion of a new mandate form.

**(b) Planning:**

The Clerk reported that there were no new Planning Applications to be dealt with at the meeting:

The Clerk reported that three other Planning Applications were dealt with at a planning sub-committee meeting on the 8<sup>th</sup> April 2010.

**CA/10/00343/FUL – Proposal:** Erection of detached garage/store: **Location:** 5 New Town Street, Chartham, Nr Canterbury, Kent CT4 7LT: **PC Views:** No Objections.

**CA/10/00355/FUL – Proposal:** Replacement barn: **Location:** Petty France Farm, Denstead Lane, Chartham, Nr Canterbury, Kent CT4 7NJ: **PC Views:** No Objections.

**CA/10/00415/LB – Proposal:** Erection of detached dwelling with garage: **Location:** land adjoining 52 Shalmsford Street, Chartham, Nr Canterbury, Kent CT4 7RJ: **PC Views:** The Parish Council objects to the proposal as the proposed dwelling is located outside the built confines of any town or village. Policies in the Kent & Medway Structure Plan and Local Plan seeks to restrict residential to within existing settlements. It is contrary to policy QL1 and HP5 of the 2006 Kent & Medway Structure Plan and BE1 of the Canterbury District Plan. The Proposed development would partially infill an important and unique gap in an otherwise built-up frontage. The development is not appropriate in terms of its location and appearance in its surroundings as it would dramatically alter the character of this location. We also have issues with the visibility splays as noted in our original comments on the previous proposal at this site, as Shalmsford Street is a very busy road.

The Clerk noted an application for Tree Work – Fell one fir tree in garden – 1 Underdown Cottages, Mystole Lane, Chartham – PC Views: No Objections.

The Clerk noted another application for Tree Work from Network Rail– Remove branches of 4 hazel trees and 8 ash trees overhanging 95 Shalmsford Street, Chartham – PC Views: No Objections.

The Clerk read out three ‘**Granted**’ Planning Applications.

**CA/10/00056/FUL** – 39 Updown Way, Chartham, Nr Canterbury, CT4 7TP.

**CA/10/00263/FUL** – The Bolt Hole, Bolts Hill, Chartham, Nr Canterbury, CT4 7JX.

**CA/10/00197/FUL** – 2 Chestnut Close, Chartham, Nr Canterbury, CT4 7TD.

The Clerk noted three ‘**Refused**’ Planning Applications.

**CA/10/00148/FUL** – 6 Riverside Cottages, Riverside, Chartham, CT4 7JR.

**CA/10/00281/LB** – Court Lodge, Parish Road, Chartham, CT4 7LD.

**CA/10/00282/FUL** – Court Lodge, Parish Road, Chartham, CT4 7LD.

(c) **Cemetery:**

The Clerk reported that the sale of the Cemetery Lodge is still progressing and it is hoped that it will be completed by the end of the month or early May 2010.

It was also reported that the Cemetery Committee are taking forward the installation of a new notice-board in the cemetery grounds.

It was reported that the painting of the cemetery fencing has commenced and this will make a huge difference to the look of the cemetery and its grounds.

The Clerk confirmed that once the outcome of the CCC Capital Grant applications is known, we can hopefully progress the tarmac of the cemetery car park. It was thought that a decision will be made at the CCC Executive meeting this coming Thursday.

It was also noted that once the sale of the Lodge is completed we can also progress the installation of the new pathways and roadway in the cemetery extension.

The Clerk reported that a new 'Memorial' bench had been installed in the cemetery grounds recently.

It was also agreed that Cllr. Jeffries will accompany the Clerk on a Cemeteries Course at Swanley on the 12<sup>th</sup> May 2010.

**(d) Countryside:**

Cllr. Thompson read out a letter from Anna Palmer at CCC noting that there will be a public walk at Larkey Valley Wood on Wednesday 14<sup>th</sup> April 2010 at 10.00 am commencing at the car park. This is a chance to meet the new Kent Wildlife Warden.

Cllr. Graveson reported a problem with youngsters riding mini-motor bikes on the football pitches at St. Augustine's. The Clerk will report the matter to the KCC Community Warden and the PCSO,

**(e) Amenities:**

The Clerk reported that a sign was in the process being designed to be erected in the village hall car park. The sign denotes that the car park is to be for the use of village hall users and parish residents. Permits would be obtained from the Parish Office Copies of the proposed signs were circulated to all members present and Cllr. Thompson asked each member to review the notice and copy in the Clerk with any changes they think should be made to the wording. All comments would then be discussed at the next Parish Council meeting.

The Clerk noted a written request from Cllr. Manning to run a Summer Fair on the Memorial playing field on the 4<sup>th</sup> July 2010. Details of the proposed event were noted to all members and it was unanimously agreed to allow the event.

**(f) No Man's Orchard Management Committee:**

It was reported that the next meeting of the no Man's Orchard Management Committee will be held on the 21<sup>st</sup> April 2010.

**(7) SPORTS PAVILION/PLAY AREAS.**

**(a) Sports Pavilion:**

The Clerk reported that enquiries are still being made of HM Revenue and Customs regarding the VAT reclaim for the Sports Pavilion.

It was reported that most works have now been completed in the pavilion with the CCTV installation being completed yesterday.

It was noted that various signs still have to be erected both inside and outside the pavilion.

It was reported that maintenance work on the football and cricket pitches has commenced this week and will continue now that the pitches have been marked out.

The Clerk noted that he is still liaising with the Collyer Ferguson Trust to obtain further funds for new sports equipment at the new pavilion.

**(b) Play Areas:**

The Clerk reported that he was still awaiting a response from Alan Eastell, the Area Manager of RSS Record after a recent meeting at St. Augustine's regarding the recent problems encountered with some 'rotten' wood on a piece of play equipment. Details of the guarantees are still awaited along with spare tools and bolts to enable us to undertake routine maintenance.

**(8) VILLAGE HALL.**

The Clerk reported that repairs to the patio door in the main hall had now been undertaken.

It was reported that a new 'Butler Sink' had now been installed on the outside of the hall for the cleaners to use.

Cllr. Hoare noted that the recent problems with the boilers in the hall had now been resolved and it appears that a wrong style 'domestic timer' was fitted instead of an industrial one. A new timer has been ordered.

It was reported that a new door will be fitted on the 29<sup>th</sup> April 2010 to replace the damaged door leading into the lounge from the lobby.

**(9) HIGHWAY PROBLEMS / POLICE LIAISON.**

**(a) Highways:**

Numerous pot-holes have been reported to Kent Highway Services recently with some being repaired and some still outstanding.

**(b) Police /KCC Warden Liaison:**

The Clerk read out a report from KCC Community Warden Tom Tucker-Smyth noting the following issues:

- Numerous calls had been received in relation to advice and organisations for people to contact.
- Pot-holes have been and are still being reported to KHS.
- There are two caravans now on Mr Crouch's land at Bakers lane and the Police have been informed.
- A lady was arrested recently for drink-driving.
- There is not much else going on as it is quite peaceful in the parish at present.

**(10) DATE OF NEXT MEETING**

The next meeting of the Parish Council was confirmed to be **Tuesday 11<sup>th</sup> May 2010** at 7.30 pm at The Village Hall, Station Road, Chartham, Nr Canterbury, Kent CT4 7HX.

**(11) CLOSURE**

There being no further business the meeting closed at 08.20 p.m.

**Chairman.....Date.....**