

CHARTHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30 P.M. ON TUESDAY 14th SEPTEMBER 2010 AT THE VILLAGE HALL, STATION ROAD, CHARTHAM, NR CANTERBURY, KENT, CT4 7JA.

Present:

Cllr. S Dungay	Cllr. P. Graveson
Cllr. C. Manning	Cllr. D. Thompson
Cllr. R. Doyle CCC	Cllr. D. Weatherall
Cllr. J. Jeffries, Vice-Chairman	Cllr. M. Goff.
Cllr. G. Hoare	Cllr. J. Simmonds KCC
Mr. P. Hornibrook – Clerk	

(1) APOLOGIES FOR ABSENCE

Cllr. A. Dawes – Chairman (Illness), Cllr. D. Butcher (Holiday) Cllr. A. Frost (Meeting). In the absence of Cllr. Dawes, Cllr. Jeffries took over the role of Chairman for the meeting as Cllr. Thompson has resigned as Vice-Chairman due to work commitments. A resolution to propose Cllr. Jeffries as Vice-Chairman was proposed by Cllr. Dungay and seconded by Cllr. Graveson.

(2) CONFIRMATION OF MINUTES

Resolution: To confirm minutes of meeting held on 10th August 2010 (previously circulated).

Proposed by: Cllr. Goff and Seconded by: Cllr. Dungay.

All members voted in favour.

(3) COUNCIL: a) Declaration of any member's interest in agenda items.

None were noted.

b) Any change in declaration of member's interest.

No changes in member's interests were noted.

(4) MATTERS ARISING

The Clerk read out a card from Cllr. Dawes thanking all members for the bouquet of flowers send to her whilst she was sick recently.

The Clerk read out a letter from CCC regarding 'Chartham Public Conveniences' and the agreement of CCC to fund the provision of the running the toilets until 2012. From that date CCC want to know if the Parish Council will continue to fund the running of the toilets thereafter. After discussion a resolution to fund the running of the toilets from April 2012 was proposed by Cllr. Dungay and seconded by Cllr. Hoare.

The Clerk noted an e-mail from Natalie Roots who has just returned from a trip to Kenya, thanking the Parish Council for the donation it made towards the trip. The trip was noted as 'Life-Changing' by Natalie and various photographs of the trip were passed around to all members

The Clerk reported that he had received 'No Response' to his written request to BT asking them to paint the telephone box on 'The Green'. A further letter will be sent.

(5) TO RECEIVE AND CONSIDER CORRESPONDENCE

(A folder of correspondence was available for all Councillors to view the correspondence and to make comment on)

The following issues were raised for discussion:

- Item 1: CCC – Development Control Committee – Agenda – Tuesday 17th August 2010. A copy was available for all members to read.
- Item 2: CCC – Local Development Framework – Core Strategy. A copy was available for all members to read.
- Item 3: CCC – Herne Bay Central Development Area. A copy was available for all members to read.
- Item 4: AWCIRK – 87th Annual Meeting – Wednesday 15th September 2010. Details were noted to all members.
- Item 5: KCC – Explore Kent Guided Walks – An update. Details were available for all members to read.
- Item 6: CCC – Development Control Committee – Agenda – Tuesday 14th September 2010. A copy was available for all members to read.
- Item 7: Protect Kent – Kent Voice Magazine – Autumn 2010. A copy was available for all members to read.
- The Clerk noted a request from Linda Jordan on behalf of the 'Merging Arts Group' to erect posters around the parish and on the village hall fence for a proposed event to be held at the hall on the weekend of the 22nd/23rd October 2010. There were 'No Objections' from members present.

(6) TO RECEIVE AND CONSIDER REPORTS & MINUTES OF COMMITTEES

(a) Finance and General Purposes Committee:

The Clerk noted that the 'Concurrent Funding' application for the 2011/2012 year has been received and that the Finance & General Purposes Committee should meet next week to 'sign-off' the proposed figures. As not all members of the committee were available it was agreed that the Clerk would e-mail proposed figures to all members along with a proposed meeting date for next week.

The Clerk noted that he is to undertake a course in the 'Certificate in Local Council Administration' (CILCA), which all Parish Clerks should aspire to undertake and complete. The Course is a home study modular course which should be completed within two years. The course costs £150 to obtain the modular packs and the Clerk asked if the council would contribute or pay the full amount for the course. A resolution for the council to pay £150 for the course was proposed by Cllr. Thompson and seconded by Cllr. Manning.

A resolution that orders for payment as shown in attached schedules was agreed unanimously. They were signed by Cllr. Dungay and Cllr. Jeffries.

(b) Planning:

The Clerk reported that there were two new 'Planning Applications' to be dealt with at the meeting:

CA/10/01410/ADV – Proposal: Non Illuminated sign (Retrospective application):
Location: Sports Pavilion, Beech Avenue, Chartham, CT4 7TA: **PC Views:** No comments made as the application is made by the Parish Council.

CA/10/01399/FUL – Proposal: Erection of pair of semi-detached houses with associated parking: **Location:** Land at Bakers Lane, Chartham, CT4 7QB: **PC Views:** A site visit is to be arranged.

The Clerk noted that three other 'Planning applications' were dealt with at a planning sub-committee meeting held on the 8th September 2010.

CA/10/01232/FUL – Proposal: Installation of doorway to rear garden: **Location:** 2 Tower View, Chartham, CT4 7TQ: **PC Views:** No Objections.

CA/10/01311/FUL – Proposal: Erection of detached garage/store: **Location:** Mystole Court, Mystole Road, Mystole, Chartham, CT4 7DB: **PC Views:** No Objections.

CA/10/01664/FUL – Proposal: Removal of conservatory and garage and erection of single-storey extension to side and rear of dwelling: **Location:** 4 Riverside Cottages, Riverside, Chartham, CT4 7JR: **PC Views:** We are concerned at the size of the extension and would object to the black painted feather-boardings which is out of keeping with surrounding buildings.

The Clerk noted an e-mail from Liz Kerr at CCC Enforcement Team regarding land adjacent to the Royal Oak, Chartham Hatch. The recent appeal has been dismissed and that means that CCC can now prosecute if the caravan on the site is occupied between 1st November 2010 and 28th February 2011.

The Clerk read out two '**Granted**' Planning Applications.

CA/10/01567/FUL – Unit 7, Stour Valley Business Park, Ashford Road, Chartham, CT4 7HF – Change of use from light industrial to micro-brewery.

CA/10/01106/FUL – Cemetery Lodge, Ashford Road, Chartham, CT4 7NY – Two-storey extension to side of dwelling.

The Clerk reported that he had contacted Christine Warren at the CCC Conservation Team and that the work to remove a couple of dead limbs from the 'Tulip' tree in the St. Mary's churchyard can proceed as the work is classified as 'exempt'.

(c) Cemetery:

The Clerk confirmed that Provian have now started work on the resurfacing of the car park and installing a new roadway and path at the cemetery extension. The work is due to take approximately three weeks.

It was confirmed that the 'Millennium' garden will now stay in situ and will be enhanced with new shrubs and plants and perhaps a couple of new benches. A notice-board stating what the garden is all about may also be erected.

It was reported that the new cemetery notice-board has been installed near the cemetery gates and the Clerk is due to install new laminated notices in the notice-board. The 'sign-writer' is still working on the headboard for the notice-board and this will be collected and installed in the next week or so.

The Clerk, Cllr. Jeffries and Cllr. Hoare recently undertook an inspection of the 'Dangerous Memorials' in the cemetery grounds.

It was reported that repairs need to be carried out to the microphone in the cemetery Chapel, which was found not to be working at a recent service.

The Clerk is due to arrange a training day with all members of the cemetery committee regarding how to manage any requests for interments, memorials and exclusive rights of burial.

(d) Countryside:

Cllr. Graveson provided the Clerk with some ordnance survey maps to try and determine the exact location and whose responsibility it is for a locked gate on a Public Right of Way near Garlinge Green. The Clerk will investigate further.

(e) Amenities:

It was noted that a new litter bin has been received from Broxap Ltd and that it will be erected near the Cremer Close lay-by.

Cllr. Dungay reported that repairs were still required to the bus shelter near 'The Local' public house. The Clerk will contact Alan Groombridge.

It was noted that repairs have been undertaken to the mini-roundabout on the Memorial playing field play area.

It was noted that progress on the BMX track is slow as we do not yet have the required amount of soil available. In due course we will take most of the soil from the work being undertaken at the cemetery grounds.

(f) No Man's Orchard Management Committee:

It was noted that a meeting of the No Man's Orchard Management Committee was trying to be arranged for the 20th October 2010.

It was noted that Cllr. Graveson will consider replacing Cllr. Goff on the NMO committee.

(7) SPORTS PAVILION/PLAY AREAS.

(a) Sports Pavilion:

The Clerk reported that he is due to attend a meeting on Wednesday 15th September 2010 with Bryan Taylor from the Sports Club and Burgess Hodgson to try and resolve the VAT reclaim for the new pavilion.

The Clerk noted that four further CCTV cameras and a burglar alarm had been installed in the new pavilion.

A new concrete pathway is being installed in front of the container by the side of the pavilion to allow easy access in and out of the container to the playing field.

Cllr. Graveson noted that it was good to see the pavilion being used so well by the football and cricket teams.

(b) Play Areas:

The Clerk reported that he has ordered a new disabled/multiuse roundabout and a half court MUGA basketball/goal for the Memorial playing field. We await a delivery date.

It was reported that we are still awaiting the annual play area ROSPA reports on all the play areas in the parish from Digley Associates.

(8) VILLAGE HALL.

Cllr. Hoare noted that the hall has been really busy lately, but now required some internal maintenance. Many of the walls require painting. The carpet in the small meeting room needs cleaning after being badly stained recently. New taps and sinks are to be fitted in the toilets this coming weekend.

Discussion took place regarding parties in the hall and the recent damage caused by the use of bouncy castles. It was suggested that a deposit should be taken for all parties that are booked whether or not alcohol is involved. The issue should be taken forward by the Village Hall Management Committee.

(9) HIGHWAYS / POLICE & KCC WARDEN LIAISON.

(a) Highways:

The Clerk reported that he and Cllr. Dawes are due to meet with Maggie McKenzie from Kent Highway Services to discuss road issue around the parish. All members were asked to forward any issues/suggestions relating to speed limits, signage, pot-holes etc to the Clerk as

soon as possible. KCC Cllr. John Simmonds asked to be copied into any problems with pot-holes as he would chase these problems urgently.

The Clerk read out a letter from Nick Chard KCC Cabinet Member for Environment, Highways and Waste, regarding the speed limit review project. It noted that Local Authorities have had to make significant capital and revenue reductions recently and this has meant the suspension of the speed limit review project. KCC Cllr. John Simmonds stated that he is due to meet with representatives from the project soon and will pass on any further information gained.

The Clerk read out a further letter from Nick Chard KCC Cabinet Member for Environment, Highways and Waste, regarding a ‘Trial for bagged salt/sand in parishes’. The letter asks for 20 parishes throughout Kent to consider participation in the project. After discussion it was agreed that we should contact KHS stating that we would like to participate in the project.

(b) Police /KCC Warden Liaison:

The Clerk noted an e-mail from PCSO Myck Beddall stating that he will be leaving his position on the 6th October 2010 to run a public house in Oxfordshire. His replacement will be PCSO Chris Chapman who can be contacted on 07772 226034 or by e-mail on 57445@kent.pnn.police.uk.

The Clerk read out a report from PCSO Myck Beddall concerning a ‘Ward Day’ undertaken by Kent Police, Vehicle and Operator Services Agency (VOSA) and CCC on Friday 27th August 2010. Road checks were set up in Chartham and Blean where speed and ANPR cameras were set up and where over 60 vehicles were stopped and various offences dealt with.

(10) DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed to be **Tuesday 12th October 2010** at 7.30 pm at The Village Hall, Station Road, Chartham, Nr Canterbury, Kent CT4 7HX.

(11) CLOSURE

There being no further business the meeting closed at 08.35 p.m.

Chairman.....Date.....